## Making a request

Requests for environmental information under the Regulations can be made to the State Laboratory in the following way:

- submit a request to the AIE Officer (details below) in writing or by email to FOI@statelab.ie
- state that the request is made under the AIE Regulations
- state your name, address and any other contact details
- be as specific as possible regarding the information required
- specify the preferred format in which the information is requested

In general, the State Laboratory is required to respond to an AIE request within one month of its receipt.

Information will be provided with due regard to the Regulations in respect of grounds under which certain information may be withheld.